

# 2<sup>nd</sup> Hong Kong ECMO Symposium 2013

5 – 8 September 2013

A programme jointly held by Adult Intensive Care Unit, Department of Cardiothoracic Surgery, Department of Paediatric Cardiology & Division of Cardiology, Department of Medicine of Queen Mary Hospital.

## **FAQs about this symposium**

*For further enquiries, please kindly contact our symposium staff.*

**Q:** What is the registration fee for different healthcare professionals?

**A:** ALL healthcare professionals (doctors, nurses, allied health staff) are charged at the same rate. For details, please refer to the section on “*Symposium Fee*” in the brochure.

**Q:** Is there any discount rate for early bird registration?

**A:** Early bird registration ON OR BEFORE 15 August is encouraged. There will be extra processing charge for registration after 15 August.

**Q:** Can I reserve seats for my colleagues?

**A:** All seats are distributed on first come-first served principle, and registration procedures must be completed before the programme.

**Q:** Can I join all PRE-COURSE, SYMPOSIUM AND ADVANCED SIMULATION WORKSHOP?

**A:** Pre-course is targeted for ECMO beginners with no or little experience in ECMO. Symposium is open to all healthcare professionals regardless of their ECMO experience. Advanced Simulation Workshop is targeted for clinicians with experience in ECMO. Seats are limited for both Pre-course and Advanced Simulation Workshop.

**Q:** How many session of Advanced Simulation Workshop can I take?

**A:** There are 3 IDENTICAL sessions for the Advanced Simulation Workshops on 7 & 8 September. You only need to select the ONE.

**Q:** Can I send my registration form by email?

**A:** No. Registration form must be mailed with cheque payable to “Hospital Authority”. If registration is successful, a confirmation email will be sent to the recipient before the symposium.

**Q:** Can I complete my registration form by handwriting?

**A:** To avoid miscommunication, we strongly encourage you to type in all particulars and then print the form out for submission.

**Q:** What is the cancellation policy for my symposium registration?

**A:** Registration MAY NOT be shared by two or more individuals. Amount of refund will depend on

the date of withdrawal submission. For details, please refer to the section on “*Cancellation Policy*” in the brochure.

**Q:** Will I get a certificate after completion of the programme?

**A:** Certificate of attendance will be awarded upon successful completion of the programme you have registered.

**Q:** How many Continuing Education Points will be awarded?

**A:** CME, CNE and CPE applications for different healthcare disciplines practicing in Hong Kong are in progress. Details will be announced during the programme.

**Q:** When can I get the receipt after payment?

**A:** Receipt of payment will be distributed when you attend the programme. If receipt is not available on that day, it will be mailed to you afterwards.